

**MEMORANDUM  
STATE OF NEW YORK  
EXECUTIVE CHAMBER**



**FLIGHT REQUEST INFORMATION**

**AIRCRAFT REQUESTED:**

*(helicopter or plane request is subject to schedule and weather changes)*

**REQUESTOR:**

**OFFICE CONTACT:**

*(contact name and phone number for requesting office)*

**DATE**

**TIME**

**DEPART FROM**

*(helipad or airport)*

**ARRIVE AT**

*(helipad or airport)*

**PASSENGERS TRAVELING:**

**PURPOSE OF FLIGHT REQUEST:**

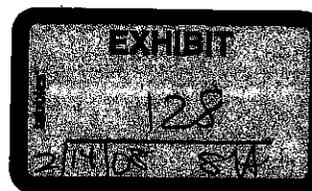
*(Please indicate the official state business reflected on your schedule during the hours between landing and departing from the arrival city, and advise the Chief of Staff of any changes.)*

I hereby certify that the statements above and in the attachment are true and accurate.

\_\_\_\_\_  
**SIGNATURE OF REQUESTOR**

**APPROVED BY THE CHIEF OF STAFF  
TO THE GOVERNOR**

YES \_\_\_\_\_ NO \_\_\_\_\_



OAG - 00006